

**GOVERNMENT OF HYDERABAD**  
**ABSTRACT**

Establishment -INFRASTRUCTURE & INVESTMENT DEPARTMENT – Engaging of services of Stenographer on outsourcing basis through M/s. Signy Management Services Private Limited, Hyderabad – Sanction of expenditure of Rs.14,985-00 for the period from 21/01/2013 to 20/02/2013– Orders – Issued.

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INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT.

G.O.Rt.No. 56

Date: 23.02.2013

Read the following:-

1. G.O.Rt.No. 3,Fin( SMPC-II) Department dt.12-01-2011.
2. G.O.Rt.No.11,I&I(OP\_1) Dept, dt.18-01-2013
3. Bill from M/s Signy Management Services Private Limited, Hyderabad.  
Bill No.1110, dt.21-02-2013.

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**ORDER:**

Sanction is hereby accorded for incurring an expenditure of Rs.14,985/- (Rupees fourteen thousand nine hundred and eighty five only) for payment to M/s. Signy Management Services Private Limited, Nallakunta, Hyderabad towards engaging the services of Smt.V. Phani Kumari, Senior Stenographer on outsourcing basis for the period from 21/01/2013 to 20/02/2013, (for one month) including statutory contribution made by the employer towards EPF, ESI, Administrative Charges & Service Tax of Rs.4,085-00 as shown in the Annexure appended to this order.

2. The expenditure shall be debited to “3451 – Secretariat Economic Services –MH-090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.
3. The Drawing and Disbursing Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount and issue a crossed cheque in favour of M/s Signy Management Services Private Limited, Hyderabad. **Bank A/s.No.62097661025, State Bank of Hyderabad, Nallakunta Branch, Hyderabad.**
4. This order does not require the concurrence of Finance Department as per rules and orders in force.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

RAJIV RANJAN MISHRA  
PRINCIPAL SECRETARY TO GOVERNMENT.

**To**  
M/s Signy Management Services Private Limited,  
H.No.2-1-503/2, Street No.8,  
Beside SBH,Nallakunta, Hyderabad-500 044.

**Copysto:-**  
Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

// FORWARDED :: BY ORDER //

SECTION OFFICER.

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**ANNEXURE**

**G.O.Rt.No. 56 /I&I (OP-1) Department, dt.23-02-2013.**

Designation	period	Total
<b>PA to Special Secretary</b>	<b>Remuneration for the period From 21-01-2013 to 20-02-2013</b>	<b>10,900-00</b>
<b>Contribution for this month</b>	<b>EPF @ 13.61% ESI @ 4.75% Agency Commission @ 4%</b>	<b>1483-00 518-00 436-00</b>
	<b>Total</b>	<b>13,337-00</b>
	<b>Service Tax @ 12.36%</b>	<b>1,648-00</b>
	<b>Grand Total:</b>	<b>14,985-00</b>

**( Rupees fourteen thousand nine hundred and eighty five only)**

// FORWARDED : : BY ORDER //

SECTION OFFICER